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| --- | --- |
| Course code and name |  |
| Semester to be offered (e.g. F17) |  | Expected time for development (e.g. 12 months) |  |
| Expected number of students |  | Expected instructional support(i.e. number of TAs?) |  |

**1. Context** (to be completed prior to first meeting with the TSC)

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| Why is this course offered?-Where does it fit within the curriculum? -What is the nature of the course subject matter?-How/why is it relevant to the learners, other courses in the curriculum, and to society? -Have there been any current and important developments in this field? |  |
| How would you describe students who typically take this course?-What is their life experience/situation (e.g. new to university, mature, professional)?-What are their disciplinary backgrounds, prior knowledge and experiences related to the subject matter?-What are their expectations for the course? |  |
| What are some key strengths of this course?-What works effectively? -What makes it unique and innovative? -What key areas of the course would you like to strengthen and build upon? |  |
| What are some key challenges of this course?-What key obstacles would you like to address, improve upon or change? |  |
| What is your experience with online learning?-As either a learner or as an instructor-Do you have any concerns about developing an online course? |  |

**2. Curriculum Planning** (to be completed after first meeting with TSC)

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| Learning outcomes | Assessment methods | Teaching and learning activities | Teaching resources and materials | eLearning tools |
| -What will students know, value and be able to do by the end of the course / module?n.b.: A typical course will have between 5-8 course-level learning outcomes. | -What assessment methods will provide evidence that students have achieved the LO? -How will feedback be given to students regarding their achievement of the LO? -What assessment methods will help to inform and improve student progress toward this LO? | -What TLAs will students actively engage in as they progress towards this learning outcome?-What TLAs will help to support students in their ability to achieve the LO?  | -To help facilitate the teaching and learning activities, what instructional resources (e.g. PowerPoint slide deck, video, readings, artifacts) will you need to select, develop or adapt?-What materials will be needed to support direct instruction? | -What tools could students use to achieve the LO?-What techniques could you use to help facilitate learning?-Are there eLearning technologies or tools that could be used to help achieve / demonstrate achievement the LO?  |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| … |  |  |  |  |
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| Social presence | Teaching presence |
| -How will the course design help all members be seen as “real” people?-How will students get to meaningfully interact with other class members?-How will the course design help support a collaborative learning environment?-How will a course climate be created that is both intellectually challenging yet respectful? | -How will students meaningfully engage with the instructor or teaching team?-How will the instructor set and maintain a climate for learning?-How will the instructor be present in the direct instruction of course material?-How will the instructor be present in the facilitation of course learning experiences? |
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**3. Development Plan**

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| I will develop… | I will seek assistance developing… |
|  |  |
|  | (n.b. you can add new rows by selecting the tab button in the lower right cell) |